church cottage morston
LUXURY NORTH NORFOLK COASTAL HOLIDAY COTTAGE

24-26 The Street Morston Holt Norfolk NR25 7AA
M +44 (0)7584 247 863 **E** louise@morstoncreek.com
morstoncreek.com

BOOKING FORM

NAME

ADDRESS

POSTCODE

DAYTIME TEL MOBILE

EMAIL

No. OF ADULTS No. OF CHILDREN No. OF DOGS

ARRIVAL DATE (check in 4:00pm)

DEPARTURE DATE (check out by 10:00am)

ACCOMMODATION RENTAL £

BOOKING DEPOSIT £ (25% payable with booking to confirm your dates)

BALANCE PAYMENT £ (payable six weeks prior to arrival date)

PAYMENT
Please complete this booking form and return to louise@morstoncreek.com or by post to Louise Davies at The Barns, Gretton Road, Harringworth NN17 3AD. The 25% deposit payment can be made by bank transfer, cheque, PayPal or credit card using Stripe payment portal on the website.

Please tick box below for your preferred payment method and I will be send you the details for how to make the payment.

Bank transfer ☐ Paypal ☐ Credit Card ☐ Cheque ☐

If paying by cheque please make cheque payable to: Mrs S L Davies T/A Church Cottage and post to me at The Barns, Gretton Road, Harringworth NN17 3AD

HOW DID YOU HEAR OF CHURCH COTTAGE?

ADDITIONAL NOTES OR SPECIAL REQUESTS

I agree to adhere to Louise Davies' Booking Conditions and therefore sign and date this booking form accordingly.

SIGNED

PRINT NAME DATE

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GUEST INFORMATION

1 Arrival and departure
Changeover day is usually Saturday for a full week's booking. Short breaks are by arrangement. Guests must arrive at a pre-arranged time; earliest check-in time is usually 4:00pm. We request that you vacate the property by 10:00am latest on departure day, so that we have time to clean the property and arrange laundry for incoming guests. Although normal check in time is 4:00pm and normal check out time is 10:00am; if no guests arriving / departing the same day then check in / out time can be to suit you (by prior arrangement).

2 Access
Key arrangements will be given to you in advance of your stay.

3 Directions
In the centre of Morston, adjacent The Anchor Inn, a stony track leads away from the coast road (there is also a bus stop and wooden bench). Drive up the stony track and the parking area for Church Cottage is immediately on the left hand side. You will see Church Cottage straight away.

4 Address
Church Cottage, 24 – 26 The Street, Morston, Holt, Norfolk NR25 7AA. **T** 01263 740 407.

5 Utilities
All utility services are included in the cost of your stay, including linen/towels, although guests must bring their own beach towels. Logs are provided for the fire/wood-burning stove.

6 Internet access
There is free wireless broadband internet access at Church Cottage (unsecured).

7 Cleaning
We take great pride in the presentation and cleanliness of Church Cottage, which will be thoroughly cleaned between lets. If you are staying for more than one week an intermediate clean and linen/towel change will be arranged on each Saturday. Should you require additional cleaning during your stay this can be arranged at extra cost.

8 Contact
Should you have any problems during your stay please contact Louise Davies on 07584 247 863, who will endeavour to assist you. Alternatively there is an emergency call-out list on the kitchen notice-board.

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BOOKING CONDITIONS

1 The contract of hire is between the Hirer and Louise Davies (the Owner) and a booking is not valid until the Owner provides written confirmation of that booking.

2 A non-returnable booking deposit of 25% of the accommodation rental is to be paid at the time of booking. The balance of 75% is due six weeks before the commencement date. If the booking is made within six weeks of the commencement date, the full accommodation rental will need to be paid immediately. The Owner reserves the right to cancel a booking where full payment has not been received on or before 21 days prior to the commencement date.

3 The Hirer must inform the Owner immediately in writing of a cancelled booking. In all cancellation situations the deposit is forfeited. Every endeavour will be made to re-let the property. However, subject to the discretion of the Owner, the Hirer will remain liable for full payment for the agreed rental period. The Hirer is strongly advised to take out cancellation and travel insurance.

4 The Owner accepts no liability for any injury, loss or damage to guests and/or their belongings, damage by or to any third party or for damage to any motor vehicle or contents thereof.

5 The maximum number of guests is restricted to the number declared at the time of booking and never more than 8 people. The Owner reserves the right to refuse admittance if this condition is not observed.

6 The Hirer is responsible for taking care of Church Cottage (the Property) during the rental period. All equipment and contents must be left clean and tidy upon departure, with the exception of linen and towels to be laundered at the Owner's expense. Additional cleaning charges will be made if the Property is left in an untidy, dirty condition. For the avoidance of doubt the Hirer must not use the Owner's towels outside the Property ie. the Hirer must bring beach towels. The Property must be kept securely locked when left unattended and care must be taken not to expose the Property to any fire risk.

7 The Owner reserves the right upon giving reasonable notice (except in the case of emergency when no notice shall be required) to enter the Property with or without workmen and equipment and to view the state and condition thereof and, if necessary, to carry out any repairs, alterations or other works, although we will obviously respect your right to privacy and try not to disturb your holiday.

8 Any damage and breakages are the responsibility of the Hirer and the Owner reserves the right to levy appropriate charges to compensate for any reasonable damage caused by the Hirer. Very minor breakages will not usually be charged but should be advised to the Owner so that said items can be replaced before arrival of the next guests. The Owner reserves the right to repossess the Property at any time where serious damage has been caused.

9 Small well-behaved dogs are welcome and a fee of £20 will be levied per dog/week or per short break. Dogs must be kept off the furniture and the Hirer must bring dog beds, throws, towels and all necessary equipment to protect the Property. The Hirer must ensure all evidence of dogs is removed from the property, appropriately wrapped and disposed of into a dustbin and not into the flowerbeds. If accidents and stains from pets are left inside the house this may have to be professionally cleaned and the fees will be forwarded to the Hirer accordingly and repayment of any expenditure will be payable.

10 The outside dog kennel is for use entirely at the dog-owners risk. No responsibility can be taken for the behaviour of any dog staying at the cottage and any third party accidents, damage and incidents which may occur are entirely the dog-owners responsibility.